

TRADE SHOW



Tradin' Post Trade Show Vendor Application

Date: Friday, May 5th & 6th, 2023

Location: Pendleton Convention Center, 1601 Westgate, Pendleton, OR

Times, location and space are subject to change.

Set up: Thursday, May 4th, 2023: 1pm – 7pm; Friday, May 5th, 2023, 7am – 9am

Must be set up fully by 9am on Friday May 5th.

Show Hours: Friday, May 5th - 9am – 7pm sharp;

Saturday, May 6th : 9am–6:30pm (or 30 minutes after close of the horse sale)

Tear down: Saturday, May 6th : 6:30pm (or 30 minutes after close of the horse sale) Sunday, May 7th 7am – Noon.

All Vendors MUST BE OUT no later than 12pm/ Noon, Sunday May 7th.

Company Name: _____

Address: _____

Contact Name & Title: _____

Telephone: _____ Email: _____

Website: _____

Mark space requested:

_____ Inside (subject to above) 10'Booth Space \$250

_____ 15' Booth Space \$275.

_____ Outside Trailer or Tent Booth Space \$225

We are increasing our Social Media Advertising, and would like to help you get your product advertised for our event. If you have items that will be on sale at our Trade Show this year, please "tag" it with our Facebook page so that we may help advertise with you.

Do you require electricity? YES/NO (circle one) Electricity unavailable if outdoors

Please complete vendor Product Listing form and turn in by December 15, 2022.

We will email you January 6th, 2023 if you are selected to be in the Pendleton Cattle Barons Trade Show.

Custom Booth Spaces available with approval and subject to additional pricing. Inside Booth Space includes back and side drapes, table, chair, and electricity if needed. Table Space includes 8' table, chair and electricity if needed.

Vendor agrees to be completely set up by 9am Friday, May 5th and remain in place for duration of show and will not tear down prior to show closing May 6th at 6:30pm (or 30 minutes after close of the horse sale. **All Vendors must be paid in full prior to their spot being reserved. No vendor will be allowed to set up if not paid in full. Payment due January 31, 2023.**

(Signature) _____ (Date) _____

Send completed application (and pictures, if applicable) with check payable to Pendleton Cattle Barons to P.O. BOX 1900, Pendleton, OR 97801

Contacts: Missy Fairbank at 541-377-8014 or email missyfairbank@msn.com or Karen VanderPlaats at 541-969-9893 or email: kvanderp59@gmail.com